

Andy Sweeney Randy Perrino Kurt Seachrist
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Elkrun Township Board of Trustees
November 13, 2024

Chairman Sweeney called to order the regular meeting of the Elkrun Township Board of Trustees meeting at 7:00 pm. The following trustees were in attendance:

Andy Sweeney
Randy Perrino
Kurt Seachrist

The minutes shall reflect 5 visitor (s) present. The previous meeting minutes from October 9, 2024 were accepted on motion of Trustee Perrino, Trustee Sweeney gave the second. All in favor with a roll call vote. Chairman Sweeney recognized the visitor (s) and fiscal officer as the following business was discussed:

Ron North, Hilcorp, was present requesting the township sign a seismic permit for seismic operations on and along roadways located within the township. Mr. North presented the lease and a map outlining the area the work will be done in. He also showed a picture of the type of truck that will be used, the study is a two phase study.

Trustee Perrino made the motion to sign the seismic permit presented by Hilcorp, Trustee Sweeney gave the second. The motion passed unanimously with a call vote.

Phillip Pelley and Stacey Miller West Point Fire Department were present to introduce themselves and go over what the department does for the township. Mr. Pelley is the new chief of the fire department and Ms. Miller is the Assistant EMS officer. Mr. Pelley reported on an average the department answers approximately 600 calls a year with a third of those being in Elkrun Township. The department has two ambulances that are staffed 16 hours a day with two stations for the department. The billing is a soft billing, meaning that any Elkrun Township resident who uses their services will not receive a bill. The insurance company is billed what the insurance company does not pay the department writes off. The trustees thanked them for coming to the meeting.

OLD BUSINESS

Trustee Seachrist made a motion to purchase 1000 tons of #8 stone from Fritz Enterprise, Trustee Perrino gave the second. The motion passed unanimously with a roll call vote.

It was reported that truck #2 work at Alliance Motors has been completed, a detailed diagnostic report with the invoice is available with the vouchers. The invoice for the work completed totaled \$10,566.24.

Trustee Sweeney made the motion to pay the invoice as presented to Alliance Motors, Trustee Perrino gave the second. The motion passed unanimously with a roll call vote.

It was reported that while doing the roof work, it was found the township building is not square and some additional work needed to be done for stabilization and structure when the roof is attached to the current flat roof building, including changing the direction of some trellis.

Trustee Perrino made the motion to authorize the additional \$4,000.00 for work on the roof installation, Trustee Sweeney gave the second. The motion passed unanimously with a roll call vote.

NEW BUSINESS

The following correspondence was received by standard mail and email, presented for review than retained for filing as required:

1. Ohio Township Association Notices

Fiscal Officer Wonner reported that she attended the Steering Committee meeting on October 29th and the following was discussed. Memberships increased from \$20.00 to \$75.00 and Associate memberships increased from \$20.00 to \$30.00 per individual, this is the first increase in several years. The current schedule of the July township association meeting changed to having a meeting in June. All committees and number of people on each committee are being reviewed. The treasurer of the association will send out a yearly sponsorship letter, this would be a change from where each township that sponsors a dinner would solicit sponsorships. The trustees had no issues with any changes being discussed. Ms. Wonner will email the treasurer of the association with the feedback of the trustees.

Gaery's sent a letter to the township explaining their rates and that they are fully staffed and open for business.

The 2025 BWC policy renewal was received, the required notice will be posted.

The registration for the 2025 Ohio Township Association Winter Conference has opened, Trustee Sweeney and Road Foreman Anderson would like to attend again this year.

Trustee Seachrist made the motion to approve Trustee Sweeney and Road Foreman Anderson attending the 2025 OTA Winter Conference. Trustee Perrino gave the second. The motion passed unanimously with a roll call vote.

Trustee Perrino made the motion to pass Resolution No. 11132024 supplemental appropriations of \$50,000.00 in fund 2141, the road district levy fund. Trustee Seachrist gave the second. The motion passed unanimously with a roll call vote.

Trustee Perrino made the motion to approve Resolution No. 11132024A, a resolution to encumber the remaining American Rescue Plan funds in the amount of \$138,386.43 for future maintenance work on the garage/administration building, road work and any funds that may be needed for the water/sewer line installation for residents being completed by the Columbiana County Commissioners. Trustee Sweeney gave the second. The motion passed unanimously with a roll call vote.

The trustees discussed the following building maintenance for the garage/administration building. The building being sided with Lightstone metal after the needed preparations. The interior office lights being converted from fluorescent to LED and the current electrical outside being disconnected and reinstalled. The trustees discussed and decided to look into a new flag pole and lighted sign for the township garage and administration building. There was also discussion about having a webpage for the township. The trustees also discussed the fact that all township residents now vote at a location outside of the township. The trustees would like the Board of Elections to reconsider the polling location for township residents, saying if needed the garage/administration building could be used.

Trustee Perrino made the motion to approve the estimate from Young's Multi-Service to side the township garage/administration building in the amount of \$17,000.00 using American Rescue Plan funds. Trustee Seachrist gave the second. The motion passed unanimously with a roll call vote.

Trustee Sweeney made the motion to approve a quote in the amount of \$2,600.00 from Graft Electric for the LED light conversion and electrical disconnect and reinstall. Trustee Seachrist gave the second. The motion passed unanimously with a roll call vote.

Fiscal Officer Wonner reported she has talked to the County GIS department about the GIS work to be completed in Kemble Cemetery. The department is estimating this work to start in 2025. Trustee Sweeney reported the American Legion will be replacing some flags used for Memorial Day. A cremation burial is scheduled for November 20th in lot 136.

The road department has switched using the Juneteenth holiday for the day after Thanksgiving, the trustees had no issues with this change.

The trustees will be meeting on December 10th and 30th for regular meetings. The reorganization meeting will immediately follow the meeting on the 30th.

The road department requested to purchase an impact drill and engine lift.

Trustee Seachrist made the motion to approve the purchase as requested not to exceed \$1,000.00. Trustee Perrino gave the second. The motion passed unanimously with a roll call vote.

Trustee Sweeney made the motion to go into executive session for the discipline of a public employee. Trustee Seachrist gave the second. The motion passed unanimously with a roll call vote. The meeting adjourned at 7:46 pm.

Trustee Sweeney made the motion to reconvene from executive session. Trustee Seachrist gave the second. The motion passed unanimously with a roll call vote. The meeting was reconvened at 8:06 pm.

Trustee Perrino made the motion to give the employee discussed in executive session to receive a verbal warning for attendance issue, with Trustee Sweeney speaking to the employee. Trustee Seachrist gave the second. The motion passed unanimously with a roll call vote.

The following financial reports were submitted for review: October bank reconciliation, appropriation and revenue status, payment register, fund status, month end fund summary, receipt report, payment listing payment warrants with the relevant invoices attached and orders. Other reports and items were reviewed, signed, and approved as Trustee Seachrist made the motion to pay the bills and Trustee Perrino gave the second. All ayes with a roll call vote, motion passed. Fiscal Officer Wonner reported to the trustees that she is beginning the 2025 appropriations, there are some funds that will need appropriations adjusted based on carry over balances not being as high as estimated in June.

There being no further business to discuss, Trustee Sweeney made the motion to adjourn the meeting at 8:09 pm, Trustee Seachrist gave the second.

Chairman _____ Trustee _____

Trustee _____ Fiscal Officer _____